

**TTN Virtual Knowledge Team  
Expert Questions (2009)**

**Expert Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Interviewer Names:** \_\_\_\_\_ & \_\_\_\_\_

**Experts background or experience:** \_\_\_\_\_

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Please capture the highlights of your interview. Below are the questions identified by the knowledge team, feel free to adjust or go deeper depending on the expertise of your interviewee.

1. How do you elicit and sustain productive engagement?
2. How do you design a virtual meeting?
3. What resources have you found most helpful?
4. How do you accommodate a variety of learning styles in your virtual facilitation?
5. What criteria do you use in choosing tools for virtual facilitation?
6. What else do we need to know about virtual facilitation?
7. What do you find most critical in choosing tools for ToP Virtual Facilitation? (ToP Experts only)
8. Who are other experts we might want to contact?
9. What other critical documents, articles, books or resources should we read?

Highlight key points that you believe are relevant to the ToP Virtual Team's Work: